

SAMPLE IA DAMAGE ASSESSMENT DATA COLLECTION AND SUMMARY FORM

For the purposes of this form, “Individual Assistance” may be thought of as potential assistance to individuals, families, and businesses which is tied to the structures they inhabit. This form is intended for collecting damage assessment data on homes and businesses in the field. It may also be useful for collecting data being provided via “telephone-banks.” The information collected on these forms should be summarized on the IA Street Sheet [\(See FEMA Damage Assessment Operations Manual\)](#)

**State of Nevada • Division of Emergency Management
Business Telephone (775) 687-0300 • Fax (775) 687-0322**

IA Damage Assessment / Data Collection Summary														Assessment Team Members			
Type of Event/Name		Date of Event				Date of Assessment											
		Time of Event				Time of Assessment											
County:																	
City:																	
Street Location:																	
Street #	Dwelling Type					Damage Level				Primary Residence				Insurance			Notes
	S	M	A	P	B	AFF	MIN	MAJ	DES	Yes	No	Own	Rent	F	P	N	
Category Totals																	
Page Total																	

Use the codes below to complete this form:

Type	Insurance
S – Single Family Dwelling M – Mobile Home A – Apartment or Condominium P – Public Building (Specify in Notes: Church, School, etc.) B – Business	F – National Flood Insurance P – Property and Casualty Insurance N – No insurance

Damage Level Acronyms

AFF – Affected	MIN – Minor	MAJ – Major	DEST - Destroyed
-----------------------	--------------------	--------------------	-------------------------

IA SUMMARY FORM

JURISDICTION: _____ DATE: _____

Place a mark for each unit, and a diagonal line for every fifth unit. When assessing multi-family dwellings, and businesses co-located within one structure, make a mark for each individual unit within the appropriate category of damage. Where a dwelling or business is not damaged, but is significantly affected by the event (for example; no access, loss of potable water, anticipated long-term utility outage, etc.), place the mark for that unit in the affected row.

Category	Single Family Dwelling	Mobile Home	Multi-Family	Business	Total
Affected – Habitable					
Minor					
Major					
Destroyed					
Estimate % Insured					
Total					

Signature by submitting official: _____